ASH Hematology Graduate Award Required Documents

Applicants should use NIH formatting

ASH maintains strict guidelines for Hematology Graduate Award applications. When completing the application, you must adhere to the page restrictions and be certain to include all required attachments and complete all required sections. If the application is longer than what is required, it will not be eligible for review.

Applicant NIH biosketch (NIH Biosketch Format) (Maximum 5 pages)
- Must contain a list of all grants that provide salary support and the associated percent of salary covered (active and pending).

Research Mentor NIH biosketch (NIH Biosketch Format) (Maximum 5 pages)
- Biosketch must contain a list of all grants that provide salary support.
- Must contain a list of all grants that provide salary support and the associated percent of salary covered (active and pending).
- If the applicant has a secondary mentor, each mentor must submit a biosketch.

Mentor Letter of Support (Maximum 4 pages)
- The letter must be on official institution letterhead.
- The letter must state why the applicant is eligible in the category for which they are applying.
- This letter should include a description of the mentor's role and mentoring plan for the applicant.

Budget
- Please follow instructions in the budget in the online award portal.

Applicant Career Development Plan (Maximum 1 page)
- On institution letterhead, the document is a letter co-authored by the applicant and his/her research mentor detailing the applicant's career development plan; current and future academic and research career plans; plans for degree and non-degree earning courses, including attendance at workshops; plans for external grant submissions; and the plan for mentor-applicant interactions.

Research Project Proposal (Maximum 4 pages, including references)
- The proposal should include a detailed description of the proposed research study, including information on the significance, originality, hypothesis, feasibility, and methodology of the project.
- It should also include a project timeline that contains specific details stating how the project can be completed within the award period.

Institutional Commitment Letter from Department Chair (Maximum 2 pages)
- The letter must be on official institution letterhead.

- The department chair must indicate that at least 65 to 75 percent (approximately 2704 – 3120 hours of protected time devoted to research over the two-year time period) of the applicant's time will be dedicated to research.
    - Confirm the availability of the institutional resources to support the proposed project.