

ABSTRACT SUBMISSION FAQs
ASH 2023 Annual Meeting
Abstract Submissions Open: Thursday, June 1, 2023
Submission Deadline: Tuesday, August 1, 2023, 11:59 PM Pacific Time

Q: How much is the abstract submission fee?

A: The submission fee is \$85 for abstracts. Abstract payment does NOT include registration to the Annual Meeting.

Q: Will ASH be accepting late-breaking abstracts?

A: Yes, recognizing that the results of timely top-quality research may not be available by the general abstract submission deadline, the ASH Program Committee offers an option for late-breaking abstracts. This round of submissions is highly competitive, an average of six abstracts are selected for presentation. **Late-breaking submissions will open on October 17 and close on October 26 at 11:59 PM Pacific Time. The submission fee is \$125.** Abstract payment does NOT include registration to the Annual Meeting.

Q: Can I still submit an abstract if I have presented it at another scientific meeting or submitted it to a journal?

A: Any of the following criteria will make an abstract ineligible for presentation at the ASH annual meeting:

- Data from peer-reviewed content is publicly available via major search engines (such as PubMed, Google Scholar, etc.)
- Data are accepted for journal publication before the ASH abstract submission closing date, **August 1, 2023**. Any abstract submission accepted for publication before **August 1, 2023**, must be withdrawn.
- Data have been or are to be presented at a meeting of 1,000 or more participants before the 2023 ASH Annual Meeting.
- Data are to be presented at an ASH Friday Satellite Symposium, scheduled for **December 8, 2023**.

*Updated analyses of work previously presented at other ASH or professional/scientific meetings of more than 1,000 participants will be considered only if the abstract is a significant extension of previously published or presented work. The author must provide an explanation documenting the significant new information during submission.

Q: How long can the abstracts be?

A: The abstracts are limited to a maximum of 3,800 characters. Figures are not included in the character count.

Q: May I include tables in my abstract?

A: Yes, but any tables that you include must be uploaded as an image. You will not be allowed to paste a table directly into the text of the abstract, but rather you must include it as an image in the appropriate place and use the upload method. All tables and figures must be uploaded as a single image file. To convert a table to an image, we recommend taking a screenshot of the table. If using a PC, use the Snipping Tool or the Print Screen button. If using a Mac, press Command-Shift-4.

Q: If I have images in my abstract, what resolution should my images be?

A: We require a minimum of 300 dpi for all uploaded images. This will ensure proper resolution for display.

Q: How many abstracts can a single author submit?

A: There is no limit on the number of abstracts a single author can submit.

Q: Do all authors on an abstract have to submit their Conflict-of-Interest disclosures to ASH? How should they do that?

A: Yes, the submitting author must manually enter disclosure information for all authors into the online abstract submission form. Authors must disclose their relationships, regardless of their relevance to an abstract. If an author's COI disclosure form populates with information already supplied, we strongly urge you to use this existing information for that person. If you are aware of a relationship that should be added to that disclosure, you may do so, and the update will be applied to all of that individual's disclosures for the entire meeting. Please do NOT delete any existing disclosure information if you are not the person in question. You can use this [sample form](#) to collect disclosure information from your coauthors. (Please note that this form should NOT be sent to ASH; you are responsible for entering the information on the form into the online abstract submission system for every author.)

Q: My co-authors and I are employed by a privately-held healthcare company. Can we submit an abstract?

A: Yes. Oral abstract and poster presentations are not a part of the ACCME-accredited portion of the annual meeting. Therefore, presenting authors are not subject to ACCME restrictions, and can be employees of publicly-traded or privately-held healthcare companies or owners of privately-held entities. All relevant conflicts of interest must be disclosed, and data presented fairly and transparently.

Q: Is there a limit to the number of abstracts an ASH Member can sponsor?

A: No, ASH members are not limited in the number of abstracts they can sponsor.

Q: What if I need to withdraw my abstract?

A: Authors can withdraw a submission via the submission system any time before the August 1, 2023, deadline. From August 2 through September 15, 2023, requests for withdrawal must be submitted in writing, by the Presenting Author to ASHabstracts@hematology.org. Abstracts cannot be withdrawn after the withdrawal deadline of September 15, 2023; abstracts accepted for presentation will appear in all meeting publications and the abstracts issue of Blood.

Q: What if I need to make a correction to my abstract?

A: You may make corrections up until the submission deadline, **August 1, 2023**. To ensure the integrity of the review process, corrections to abstracts will not be allowed after the abstract submission deadline. **This includes corrections to author names and order of authors.**

Q: When will my accepted abstract be published?

A: Abstracts accepted for presentation will be made available online on **November 2, 2023**, on the ASH annual meeting Program Web site. They will also be published in a mid-November issue of Blood.

Q: When will I know if my abstract has been accepted?

A: You will be notified no later than **October 5, 2023**.

Q: Can an administrator submit on behalf of authors (i.e., the submitter is not listed as an author in the system, only using their account to submit on behalf of the authors they are assisting)?

A: Yes, this is very common. However, only the submitter can access the submission (SSO enforces this), and if the abstract is accepted, all subsequent notifications and correspondences will be addressed to the presenting author.

Q: Does ASH accept clinical case study abstracts

A: Yes

Q: Can I submit a Trial in Progress abstract?

A: Yes, during submission, you will submit the abstract to the appropriate review category, then you will have

the opportunity to designate your submission as a “trial in progress.” Abstracts submitted as trials in progress CANNOT contain endpoint date AND will only be considered for a poster presentation.

Q: Do I transfer copyright to my abstract and poster/slides to ASH?

A: Authors assign copyright of the abstract to ASH upon submission, unless one of the authors is a U.S. Federal employee (in such case, ASH does not hold copyright). This means that the identical abstract may not be republished or submitted to another meeting. Materials presented at the ASH Annual Meeting or requested for submission by ASH in conjunction with the annual meeting such as **PowerPoint Slides and Posters** are the intellectual property of individual presenters or entities other than ASH, **however** upon acceptance for presentation, the author(s) grant ASH the exclusive, world-wide right to license such materials. **The full copyright and re-use policy, including rights granted to authors, can be found at**

<https://www.hematology.org/meetings/annual-meeting/abstracts/copyright-and-reuse-policy>

Q: Is my submission subject to embargo? If so, when does the embargo lift?

A: **Yes**, abstracts submitted to ASH are embargoed from the time of submission. This means that the data in the abstract cannot be published in a journal once submitted for the ASH annual meeting until the meeting has concluded.

The information contained in all abstracts selected for plenary, oral, and poster presentations at the 2023 ASH annual meeting **is embargoed until abstracts are posted online on Thursday, November 2, 2023, at 9:00 a.m. Eastern time (late-breaking abstracts are embargoed until they are posted online on Tuesday, November 21, 2023, at 9:00 a.m. Eastern time)**. At these times, the embargo will lift on the data within the abstract, including the abstract title, presentation time and date, and study authors.

Information that goes beyond that which is contained within the “four corners” of the abstract as posted online and online-only abstracts are embargoed as follows (full details can be found on the [Annual Meetings Embargo Policy](#) webpage):

- **Oral Presentations:** The embargo lifts at the start time of the session in which the presentation is being made, or the beginning of the ASH press briefing containing the research, whichever comes first.
- **Poster Presentations:** The embargo lifts when the poster session containing the poster opens for viewing in the morning (i.e. when the poster hall opens that day), or at the beginning of the ASH press briefing containing the research, whichever comes first.
- **Online-Only Abstracts:** The embargo lifts when the abstract is first made publicly available online the week of the annual meeting. These abstracts are not presented at the annual meeting.