



ASH Visitor Training Program Required Documents

Applicants must submit the following documents and forms, which are provided in the online awards portal. If you are having trouble completing your application, please contact awards@hematology.org.

Completed Visitor Training Program Application Form

- Must include all relevant signatures from supervisor at home institution and host mentor (original signatures may be scanned, but signatures in type font will not be accepted).

Applicant's Curriculum Vitae

Budget

- Your budget will determine the amount of the award that you receive if selected to participate in the VTP. This amount should take into consideration the cost of airfare to and from the host institution, cost of accommodations for the entire training period (monthly rent), expenses for daily meals and ground transportation, and visa fees.

Home Institution Support Form

- Must be typed and completed by the applicant's immediate supervisor or department head.
- Must include the signature of the applicant's immediate supervisor or department head (original signatures may be scanned, but signatures in type font will not be accepted).

Home Institution Letter of Support

- Must convey the home institution's support of the training and reassure that the appropriate elements are in place to implement the requested training upon the participant's return to the home institution.

Host Institution Letter of Recommendation

- Should describe how the proposed training will be conducted and describe the infrastructure available to support the trainee.
- Must be submitted by the applicant's proposed host mentor by the deadline.
It is the applicant's responsibility to ensure the host mentor submits the letter on time.
- Must be signed and on official institution letterhead (original signatures may be scanned, but signatures in type font will not be accepted).
- Must include the mentor's ASH membership number. Mentors must be members of ASH in good standing on the day the application is received. It is the host mentor's responsibility to ensure he/she is an ASH member in good standing.